

DEPENDENTS

(please include additional dependents on back of page 7.)

First Name	Last Name	Birthdate	SSN	Relation ship	# of mon ths	Did Dependent Earn Wages or Scholarship \$\$	Used to Calculate EIC

Children who lived with you and are being claimed on another return

Disabled persons dependent care expenses

CHILD CARE CREDIT

**Number
Cared For
(12 or under on Dec 31, 2020)**

A. If Married, did both taxpayer and spouse work during the time of dependent care?
B. If no to A, was taxpayer or spouse disabled or a full-time student for more than 5 months?
 (If no to A and B, this return is not eligible for dependent care credit.)

Yes No
 No
 Yes, disabled
 Yes, Student

Care Provider #1 Information

Name	__SSN or __EIN
Address	Amount Paid \$

Care Provider #2 Information

Name	__SSN or __EIN
Address	Amount Paid \$

DEPENDENT CARE (DAYCARE) EXPENSES

List dependents cared for: Only include children who were 12 or under on December 31, 2020.

First Name	Last Name	Expenses listed in \$ USD

WAGES AND SALARIES (Use Actual Form W-2 for Data Entry)			
(Primary Taxpayer) Employer's Name	Wages	Federal Withholding	State Withholding
(Spouse) Employer's Name	Wages	Federal Withholding	State Withholding

INTEREST AND DIVIDEND INCOME
(Use Actual Forms 1098, 1099B, 1099-INT, 1099-DIV, for Data Entry)

Taxpayer/Spouse or Joint	Institution's Name	Interest Earned	Dividends	Withholding
TSJ				
TSJ				
TSJ				

ADDITIONAL INCOME

Unemployment Income – was tax withheld?	\$Received _____ Tax withheld _____
Social Security, from Form SSA1099	
Other Income:	
Scholarship income not included on Form W-2	
Prior Year's state and local income tax refund	
Alimony received** in 2020, alimony is no longer taxable income, certain rules apply.	
Gambling or lottery income	
Other income subject to self-employment tax	
Schedule C- Business Income/(Loss)	
Rent or Royalty Income? (Schedule E)	
IRA or Pension Distribution from 1099R 10% Early W/D penalty waived up to \$100,000 for CV19 purposes. <i>Tax may be spread over 3 years OR you may choose to repay back into the fund by filing amended returns reporting the 1/3 amount. w/in 3 yr period using form 8915-E</i>	1099R was regular periodic distribution _____ Indicate here if distribution was due to CV19 ____ What did you do with money? Did you return by 8/31? Did you return before 60 days?
Req Minimum Distribution deferral does NOT apply to qualified defined benefit retirement pensions. Please call our office with questions.	
Scholarship Received? Indicate which student and amount.	
Railroad Retirement from Form RRB1099	

KIDDIE TAX

Unearned income of a child exceeding \$1100. (If you paid Kiddie Tax in 2018 or 2019 you may benefit from amending those years and paying parental marginal tax rate on this income)	Income \$ Amendment requested for prior year(s) 2018 2019
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ADJUSTMENTS

Student Loan Interest (max deduction \$2500. Feb 2021, you must start paying student loans again)	
IRA Contributions (Limit of \$6000 per taxpayer, if over 50 limit is \$7000)	
Tuition and Fees Deduction	
Alimony Paid** in 2020, alimony is no longer a deduction. Certain rules apply. Recipient's SSN: _____ Recipient's Name: _____	

CREDITS	
Education Credits	
American Opportunity Credit – Have you or your dependent received this credit in the past? Y N How many years in the past? ____ Note: Only allowed 4 years total. (Max \$2500 2021) Do you have a 1098T for 2020?	YES NO
Lifetime Learning Credit qualified expenses Note: Only one education credit can be taken, AOC or LLC. You also cannot deduct expenses once the credit has been taken. (Max credit \$2000 2021) Do you have a 1098T for 2020?	YES NO
Have you received any other Federal payments to help pay for college expenses in 2020? (attach payment evidence to this form)	YES NO
Other Credits	
Foreign Tax Credit for taxes paid outside of US in 2020 (Will need to submit form 1116)	YES NO
Stimulus Payments Received (List Separately) Form 1444?	
Non-Business Energy Property placed in service on existing home/principal residence after Dec 31 2020 (Insulation, storm doors, solar panels) Worth 10% cost up to \$500. Installation costs are not allowed in computation.	

ITEMIZED EXPENSES and OTHER CREDITS	
Medical and Dental Expenses (7.5% floor for 2021)	Miles
Number of Miles driven to Doctor/Dental Visits during the year (line 1)	
Medical/Dental Expense Description	Amount
Taxes Paid	Amount
2019 State Taxes Paid in 2020 (balance due when you filed) (line 5) wkst	
Real Estate Property Taxes Paid (line 5b)	
Personal Property Taxes Paid (i.e. vehicle registration) (line 5c)	
Other Taxes Paid (i.e. Non-resident State Taxes Paid) (line 6)	
Foreign Taxes Paid (Ever taken Foreign tax credit?)	
Other foreign taxes paid:	
Interest Paid [but Mortgage insurance premium deduction no longer allowed in 2021]	Amount
Home Mortgage Interest, from Form 1098 (line 8)	
Points Paid (Principle Purchase of Residence OR Qualified Refinance) (see form instructions)	
Gifts to Charity (Now raised to 100% AGI OR "above the line" deduction of not more than \$300)	Miles
Number of miles driven for volunteer work with charitable organization (line 11)	
Charitable Cash or Check Contributions	Amount
Description (line 11)	
Description	
Description	
Description	
Non-Cash Charitable Contributions (if more than \$500 must attach Form 8283) (line 12)	Amount
Description	

Description	
Description	
Teachers: Supply and *NEW*Protective gear deduction in Ohio. Example: spend \$500 on PPE, take \$300 deduction above the line with IRS and Ohio will cover the \$200 difference as a deduction. Other Miscellaneous Expenses (i.e. gambling losses-no more than reported winnings) (line 16)	Amount
EARNED INCOME CREDIT Part 1: Qualifications	
Could you, or your spouse if filing jointly,, be considered a "Qualifying Child" on another person's tax return during tax year 2020?	Yes No
Note: If you answered "Yes", you are not able to qualify for the earned income credit (skip Part II and Part III)	
Part II: Qualifying Children	Child 1 Child 2 Child 3
Is the Child: (line 9) The Taxpayer's Son, Daughter, or adopted child OR A child of the Taxpayer's son, daughter or adopted child OR The Taxpayer's stepchild OR The Taxpayer's eligible foster child	Name Name Name
	Yes No Yes No Yes No
If the child is married, are you claiming this child as a dependent? (If the child is not married, then simply mark yes) (line 10)	Yes No Yes No Yes No
Did the child live with you in the United States for over half of the year, OR The full year if the child is an eligible foster child? (line 11)	Yes No Yes No Yes No
Was the child, at the end of the year: Under age 19 OR Under ae 24 and a full-time student OR Any age and permanently and totally disabled? (line 12)	Yes No Yes No Yes No
Could any other person check "Yes" on lines 9 through 12 for the child? Preparer Note: If yes, questions on line 13b and 13c must also be answered. (line 3a)	Yes No Yes No Yes No
PROOF OF CHILD'S RESIDENCY FOR EACH CHILD (PHOTOCOPY THIS)	
If you checked "No" on any of the first four questions above, then: The child is not the taxpayer's qualifying child. If the taxpayer does not have a qualifying child, go to "Part III" to see if the taxpayer can claim the EIC for people who do not have qualifying children.	
Have you or your spouse ever been disallowed Earned Income Credit in the past? Yes No <i>If Yes, please explain:</i>	
PART III: EARNED INCOME CREDIT FOR TAXPAYERS WITHOUT A QUALIFYING CHILD	
Was your main home, and your spouse if filing jointly, in the United States for more than half the year? (Military personnel on extended active duty outside the U.S. are considered to be living in the U.S. during that period) Yes No Note: If you answered "No", you are not able to qualify for the aened income credit. (skip Part II and Part III)	
PART IV: Due Diligence Requirements	
To comply with the EIC knowledge requirement, you must not know or have any reason to know that any information used to determine the taxpayer's eligibility for, and the amount of, the EIC is incorrect. You may not ignore the implications of information furnished to or known by you, and you must make reasonable inquiries if the information furnished appears to be incorrect, inconsistent, or incomplete. At the time you make these inquiries, you must document in your files the inquiries made and the taxpayer's response.	
Form 8879 Information	
(1) = Check mailed from IRS (3) = Balance Due	Tax Payer's PIN Spouse's PIN
(2) = Direct Deposit to TP's Acct. (4) = RAC/RT	
Was the return prepared by the Taxpayer (self-prepared) YES NO Was the return prepared by a Paid Preparer? YES NO	
IDENTIFICATION FOR EFILING AND FINANCIAL PRODUCTS	
Identification Information: (Circle One) Driver's License, DMV/BMV State ID, Military ID, US Passport/Resident Alien ID, Matricular Consular, Foreign Passport	

Taxpayer ID Number _____ State ____ ISS Date: _____ Exp Date _____
Spouse ID Number _____ State ____ ISS Date: _____ Exp Date _____

Application Information:

If filing a joint return, who is borrower? _____ T = Taxpayer Only, S=Spouse Only, B = Both Taxpayer and Spouse

There may be a chance you do not receive your refund in full:

Some reasons for not getting a complete refund:

1. IRS says you owe back taxes
2. IRS says you have a current garnishment
3. IRS is auditing your Earned Income Credit
4. Earned Income Tax Credit (EITC) is claimed and an EITC qualifying child is a foster child
5. You have an outstanding debt with any bank that provides Refund Advance Credit or Refund Transfer.

Heritage Income Tax Services. cannot influence the IRS's decision to withhold part of your refund for the above reasons. Please call us if you have any concerns.

FOR OFFICE USE ONLY

Process Checklist (to be included in customer file)

- Verified form of ID and Social Security cards; **Tax Preparer initial** _____
- Interview sheet filled out
- One copy of tax return, W-2s and/or 1099 (Taxpayer and Spouse, if applicable)
- Signature on 8879/Pin # and Bank application

Injured/Innocent Spouse Relief

Please inform your tax preparer if you are being penalized by the IRS due to your spouse/ex-spouse failure to pay taxes, report income, pay student loan debt, or any other financial negligence. **You may be entitled to either Innocent Spouse Relief or Injured Spouse Relief.**

Additional Entries from Previous Pages

Page __	Details	
Page __	Details	
Page __	Details	

Tax Preparer Notes from Interview:



Schedule C – Business Income

Business Name _____
 Business Address _____

 Type of Business _____

Business Vehicle

Date placed in Service _____
 Miles used for Business _____
 Miles used for
 Commuting _____
 Other Miles _____

Inventory

Beginning of the year _____
 Purchases _____
 (Personal items cost) (_____)
 End of the year _____

Expenses

Advertising	\$ _____	Pension and profit sharing	\$ _____
Auto/Truck	\$ _____	Rent or lease – vehicles, machinery	\$ _____
Commissions	\$ _____	Rent – Other business property	\$ _____
Contract Labor	\$ _____	Repairs and maintenance	\$ _____
Depletion	\$ _____	Supplies	\$ _____
Employee benefit program	\$ _____	Taxes and licenses	\$ _____
Insurance	\$ _____	Travel	\$ _____
Interest – mortgage	\$ _____	Meals and entertainment	\$ _____
Interest – other	\$ _____	Utilities	\$ _____
Legal and professional services	\$ _____	Wages	\$ _____
Office Expense	\$ _____		

Other Expenses (not listed above)

_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____

Fixed Assets (list any new equipment purchased in 2020 with a value of \$1000 or more)

Type of equipment	Purchase Date	Purchase Value
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____